

CASCADE FINANCIAL & Co.

COMMERCIAL REAL ESTATE FINANCE

LIST OF ITEMS REQUIRED TO UNDERWRITE A MORTGAGE FOR A PARKING GARAGE

(If there is more than one location, please provide requested info for each of the properties)

1. **COPIES OF ALL LEASES** including any modifications and amendments.
2. **PROPERTY OPERATING STATEMENTS FOR THE PAST THREE YEARS** including a rent roll as of the application date, and a statement of the estimated year-to-date profit and loss for the current year.
3. **A BALANCE SHEET** for the last calendar year end for the ownership entity.
4. **CURRENT REAL ESTATE TAX BILLS OR RECEIPT.**
5. **PROPERTY SURVEY OR SITE PLAN.**
6. **PROPERTY LEGAL DESCRIPTION** including any encumbrances affecting the mortgaged premises.
7. **PHYSICAL DESCRIPTION OF REAL ESTATE** including gross building area, information about the construction and building systems (HVAC, etc.). Also a list of any major renovated building items over the past three years (if any) and their approximate cost.
8. **BORROWER AND PRINCIPLE INFORMATION** including identity and ownership percentages of the Principles and major partners, personal financial statements of the Principles, and resume(s) of Principle(s).
9. **PARKING MANAGEMENT EXPERIENCE OF OPERATOR.**
10. **PERMISSION TO RUN CREDIT REPORTS(S):** Form supplied by Cascade Financial.